

# ISO TRANSLATIONS BROCHURE 2015



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## Our Translators



By delivering a QA report with your translation, we can ensure high quality translations ready to be published to your audience.

### ISO Translations, The Translation Company

Our group is an ISO qualified translation company. This means that the most stringent quality standards have been met and are continuously upheld.

For example, different linguists are allocated to the translation and proofreading of each job to ensure objectivity and to maintain quality.

All of our translators and editors are qualified and experienced native speakers, which ensures quality and cultural accuracy. Full-time, dedicated teams of experienced translators, editors, proofreaders, localization experts and web engineers make certain that your company's message is clearly communicated to your customers anywhere in the world, in every language and in a culturally relevant, appealing form.



### SPECIALIZED DEPARTMENTS

To serve our clients worldwide and more effectively, ISO Translations Company has three specialized departments. With these three specialized departments the ISO-Group is focused on the East-European, West-European and the Scandinavian market.

### CONSISTENT TRANSLATION

Each department offers a highly qualitative translation service and guarantees consistency. At ISO Translations, our first priority is to serve you, our client, in the best possible way.

The combination of our team of high qualified internal employees together with a database of excellent native translators, each with their own expertise within one of the specialised markets, enables the ISO Group to

translate a wide variety of documents. Our key strength is that we know our translators very well; we know exactly who will be the right native translator for your task.

### QA REPORT

Any translation that we provide is always the product of at least two professionals; after the translator has translated the document, it is followed by a thorough revision. After this the QA department will run the QA process on your translation(s) to assure that the translation will pass the final QA process.



## Overview of our translation languages

- |                  |           |            |           |            |
|------------------|-----------|------------|-----------|------------|
| African          | Danish    | Korean     | Punjabi   | Tongan     |
| Akan             | Dari      | Kurdish    | Pushtu    | Turkish    |
| Albanian         | Dutch     | Laotian    | Romanian  | Turkmani   |
| Amharic          | English   | Latvian    | Russian   | Ukrainian  |
| Arabic           | Estonian  | Lezgin     | Samo      | Urdu       |
| Armenian         | Farsi     | Lithuanian | Serbian   | Uzbeki     |
| Assamese         | Fijan     | Macedonian | Shone     | Vietnamese |
| Assyrian         | Filippino | Madurese   | Sindhi    |            |
| Azeri            | Finnish   | Malay      | Sinhalese |            |
| Bahasa           | French    | Malayam    | Slovak    |            |
| Baluchi          | German    | Maltese    | Slovene   |            |
| Bengali          | Greek     | Mainpari   | Slovenian |            |
| Bislama          | Guarani   | Massai     | Somali    |            |
| Bosnian          | Greek     | Nauruan    | Spanish   |            |
| Brunei           | Guajarati | Nepali     | Sudanese  |            |
| Bulgarian        | Hebrew    | Niuen      | Swahili   |            |
| Burmese          | Hindi     | Norwegian  | Swedish   |            |
| Byelorussian     | Hungarian | Nuristani  | Taglog    |            |
| Chaklean         | Ikiribati | Pasha      | Tamil     |            |
| Chinese          | Irish     | Pashtu     | Tavuluan  |            |
| Chinese Mandarin | Italian   | Persian    | Teo Chiew |            |
| Cook Maori       | Japanese  | Pidgin     | Tetum     |            |
| Creole           | Javanese  | Polish     | Thai      |            |
| Croatian         | Kannada   | Portugese  | Tigrigna  |            |
| Szech            |           |            |           |            |

## Our top quality service

SERVICE, SERVICE AND SERVICE



We work internationally and are open 24 hours a day 5 days a week. There are 3 project manager shifts available during our 24 hour working day, that can help you with quotes and your translation questions.

We offer our clients free project management software that connects you with our project managers in real-time and saves all information regarding your translation projects. You can easily request access to it by sending an email to [info@isotranslations.com](mailto:info@isotranslations.com). With this software you get access to your document, quote requests and you can trace and track the progress of your translation projects. Even from a small translation document to large documentation that needs to be translated, you get free access. And any question that you have can be asked in a chat in real-time with one of our project managers.



ISO Translations



## Translation Process



Sending your document



We send a quote



Confirmation



Translator

Proofreader

Technical department

Reviewing department

Deadline management



Documents sendt to the client with QA Report

The ISO Translations Company, with offices all over Europe and in the USA, offers a complete and fully integrated translation, localisation and DTP service.

## Translation Project Management



Our fresh team



### Our Project Managers

Our project managers will help you with giving you the quote and deadline for your translation project. They are the main communication key between you and the translation project.



### Our Recruitment Managers

Our recruitment manager is continuously recruiting and testing translators to have the best team of translators available for your projects.



### Our Technical Managers

Our technical management team is highly involved with your project when Trados or CAT tools are used or when there are any formatting problems with your translation project. They are also helping translators with any technical problems they might have.



### Our Training Managers

We train our translators. We give online courses about the translation world, technical issues and trainings regarding CAT tools. We give our translators free training.

"We take our work very seriously including deadlines for translation projects. We know how important it is to get your project delivered on time"



## The translation Business



We are a leading provider of translation services at affordable prices. Our strong points:

### OUR STRONG POINTS

ISO Translations is your global translation and localization partner, specializing in the translation and localization of technical, medical and legal documents.

We have around 5,000 translators with a live connection to our software and able to handle your project efficiently and quickly. Our prices are 0.12 Euro/ 0.12 USD/0.10 GBP per word for all languages and depending on the volume of your project.

ISO Translations is an ISO certified company and this means that the most highest quality standards have been met and are continuously being upheld. For example, different linguists are allocated to the translation and proofreading of each job to ensure objectivity and to maintain quality.

ISO Translations has the resources and possibilities to form special "project terms" for all projects to ensure that the translation work is kept at a con-

sistent level and to enable the translators to focus all their attention on your project. In practice, this means that a team of professional linguists is exclusively reserved for any large projects you may have.

ISO Translations employs state-of-the-art translation industry CAT tools such as Trados and Deja-Vu enabling linguists to execute their work with maximum efficiency and accuracy.

Full service document formatting and Desktop Publishing (DTP) is becoming the norm in translation and this is why we have set up a team of DTP experts to handle any requests you may have regarding your documents. Our DTP team's expertise encompasses QuarkXPress, Publisher, PageMaker, FrameMaker and Dreamweaver, among others.



## The translation Business

ISO Translations has several competent and experienced project managers standing by to assist you with any questions and demands that you may have regarding your projects. When entrusting your business to our team of specialists, rest assured that all steps are taken to ensure that all your demands are met and that everything is done to give you the best possible product.

Full-time, dedicated teams of experienced in-house translators, editors, proofreaders, localization experts and web engineers ensure that your company's message is clearly communicated to your customers anywhere in the world, in all languages, in a culturally relevant and appealing form.



### COMPANY OVERVIEW



Online Translators available

82%

Of our translators are online available in our project management software. We can ask translation questions in real-time.



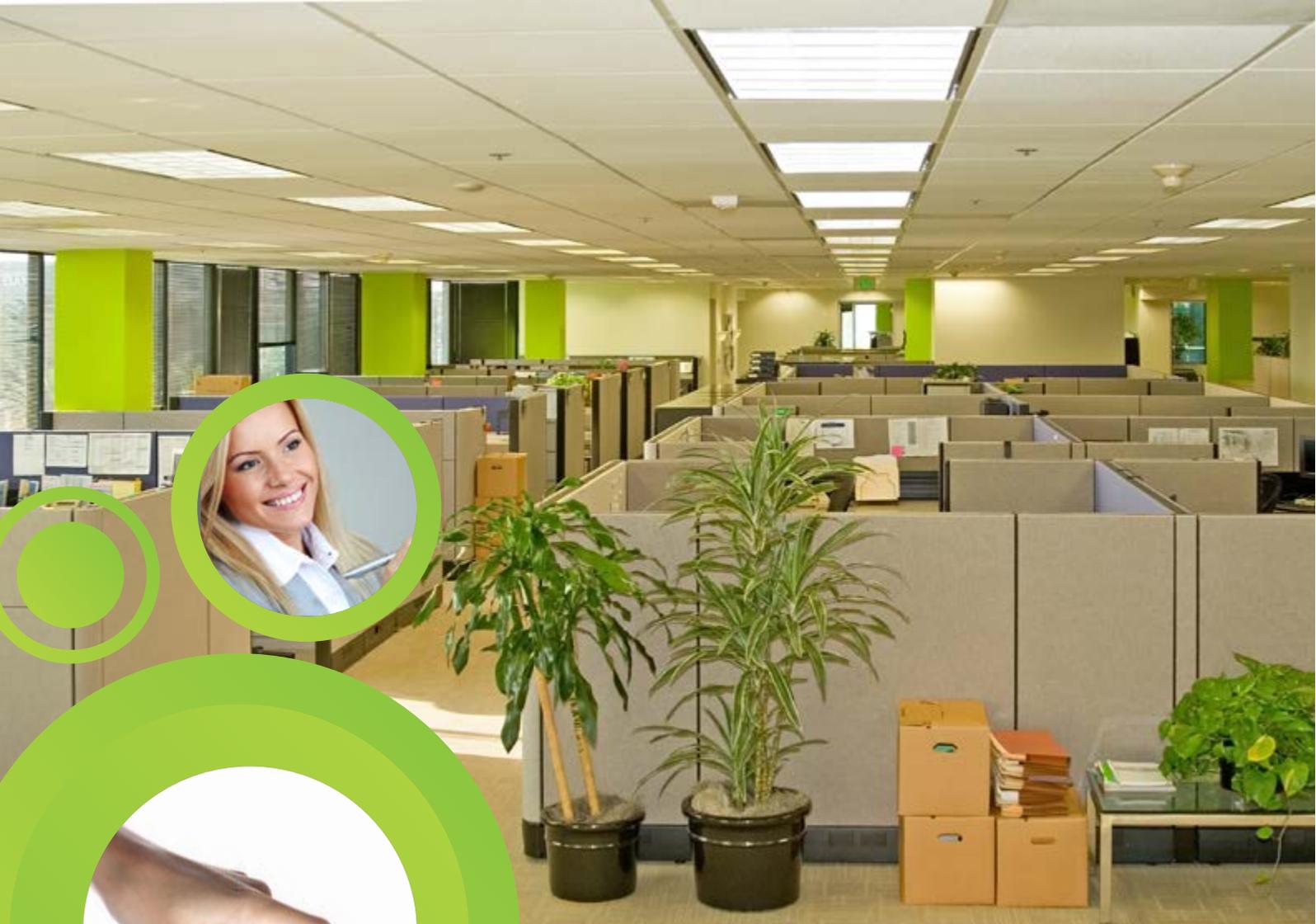
Translation Projects delivered within deadline

99%



Amount per year translated

more than 5 million words per year



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